

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814
(916) 322-5462



July 16, 1984

ALL-COUNTY LETTER NO. 84-76

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: AID TO FAMILIES WITH DEPENDENT CHILDREN STATISTICAL REPORTING

REFERENCE: DIVISION 26 MANUAL SECTION 26.212

This letter transmits minor revisions to the Aid to Families With Dependent Children (AFDC) Caseload and Expenditures series of reports. Included in this series are the CA-237 Family Group/Unemployed (FG/U), the CA-237 Foster Care (FC) and the CA-237 Emergency Assistance (EA) monthly reports. The changes being made relate to format, rewording and deletion of data items. For Cost Control purposes, the workload source for AFDC FG/U intake activity levels will change from 7d(1) to 7d(2) on the CA-237 FG/U. No new data requirements are being added. Revisions to specific items are described on the attached "Outline of Item Revisions".

Counties should begin reporting on the new revised forms for the report month of July 1984. A supply of the forms will be available from the Department of Social Services warehouse and may be ordered in the usual manner. Also attached are copies of the revised forms which may be photocopied and used for reporting as necessary.

If you have any questions concerning this All-County Letter, please contact Nancy Long, Statistical Services Branch, at (916) 323-2328 or (ATSS) 473-2328.

Sincerely,

A handwritten signature in cursive script that reads 'Robert T. Sertich'.

ROBERT T. SERTICH
Deputy Director
Administration

Attachments

cc: CWDA

OUTLINE OF ITEM REVISIONS

Items Prior to Revision	After Revision
<ul style="list-style-type: none"> CA 237 FG/U 	<ul style="list-style-type: none"> CA 237 FG/U
<p>PART B. CASELOAD</p> <p>Item 7d. Other transfers-in</p> <ul style="list-style-type: none"> (1) Intraprogram status change from medically needy. (2) Change in aid category from FG or U segment (3) From Emergency Assistance <p>Item 8a(3). Essential persons in Item 8a cases (Sum of (a) and (b), below)</p> <p>Item 8a(3)(a) Children FG U</p> <p>Item 8a(3)(b) Adults FG U</p>	<p>PART B. CASELOAD</p> <p>Item 7d. Intraprogram status change</p> <ul style="list-style-type: none"> (1) From FG or U segment (2) From medically needy (3) From Emergency Assistance <p>NOTE: Order of items and wording has been changed to be consistent with these same items on the CA 237 FC. Data to be collected and reported remains the same.</p> <p>Item 8a(3). Essential persons in Item 8a cases</p> <p>Deleted.</p> <p>Deleted.</p> <p>NOTE: Item 8a(3) and 8a(3)(a) and (b) have been changed to be consistent with Section 44-209.3 of the Eligibility and Assistance Standards Manual.</p>
<p>PART D. SPECIAL INFORMATION</p> <p>Items 12 through 15 reported in this section.</p>	<p>PART D. SPECIAL INFORMATION</p> <p>Changed to capture Items 12 and 13 only. Items 14 through 15 reported under new Part E.</p>
<p>PART E. TO BE USED ONLY ON INSTRUCTIONS FROM THE DEPARTMENT OF SOCIAL SERVICES.</p>	<p>PART E. QUARTERLY INFORMATION ON THE PROCESSING OF APPLICATIONS</p> <p>Items 14 through 15 reported in this section. Item 14c(1)(a) Number of Recipients has been deleted.</p>
	<p>PART F. TO BE USED ONLY ON INSTRUCTIONS FROM THE DEPARTMENT OF SOCIAL SERVICES</p>
<ul style="list-style-type: none"> CA 237 FC 	<ul style="list-style-type: none"> CA 237 FC
<p>PART A, B, C, AND D</p>	<p>No change in items. Format changes only.</p>
<ul style="list-style-type: none"> CA 237 EA 	<ul style="list-style-type: none"> CA 237 EA
<p>PART A. CASELOAD</p> <p>Item 2. Cases added during month (Col. 1 same as CA 237 FG/U 4a(2); Col. 2 same as CA 237 FC 4a(2).</p> <p>Item 3a(1). Children in Item 3a</p> <p>Item 3a(2). Adults in Item 3a</p>	<p>PART A. CASELOAD</p> <p>Item 2. Cases added during month (Col. 1 same as CA 237 FG/U 4a(2); Col. 2 same as CA 237 FC 4a(2) or explain in a footnote)</p> <p>Item 3a(1). Children in Item 3a (For FC Col. 3a(1) will equal 3a)</p> <p>Deleted for EA-FC column only.</p>

Send One Copy To:

DEPARTMENT OF SOCIAL SERVICES
STATISTICAL SERVICES BRANCH
744 P STREET, MAIL STATION 12-81
SACRAMENTO, CALIFORNIA 95814

AID TO FAMILIES WITH DEPENDENT CHILDREN — CASH GRANT CASELOAD MOVEMENT AND EXPENDITURES REPORT

STATE USE 1	COUNTY
FOR MONTH ENDING	MONTH DAY YEAR / /

PART A. APPLICATIONS FOR AID AND REQUESTS FOR RESTORATION

1. Pending from last month (Item 5 last month, or explain)		
2. Received during the month (Sum of a and b, below)		
a. Applications (Sum of (1) and (2))		
(1) For AFDC-FG		
(2) For AFDC-U		
b. Requests for restoration		
3. Total during the month (Sum of 1 and 2)		
4. Disposed of during month (Sum of a, b, and c, below)		
a. Approved (Sum of (1) and (2))		
(1) For AFDC-FG or U (Same as sum of 7a and 7b)		
(2) For Emergency Assistance-Unemployed Parent (Do not include in 7a or 7b)		
b. Denied		
c. Other dispositions (Cancellations and withdrawals)		
5. Investigation proceeding at end of month (3 minus 4)		

PART B. CASELOAD

	AFDC—FG (1)	AFDC—U (2)
6. Cases brought forward from last month (Item 10 last month or explain)		
7. Cases added during month (Sum of a through e below)		
a. Applications approved		
b. Restorations		
c. Transfers from other counties		
d. Intraprogram status change (1) from FG or U segment		
(2) from medically needy		
(3) from Emergency Assistance		
e. Other approvals		
8. Total cases open during month (Sum of 6 and 7, above; also a plus b, below)		
a. Cases receiving cash grant		
(1) Children in Item 8a cases	()	()
(2) Adults in Item 8a cases	()	()
(3) Essential persons in Item 8a cases	()	()
(4) Total persons (Sum of (1), (2), and (3), above)	()	()
b. Other cases		
9. Terminated or changed in status during month		
10. Cases carried forward to next month (8 minus 9)		

PART C. NET EXPENDITURES

	TOTAL (ROUND TO NEAREST DOLLAR)	
11. Total net expenditures (Sum of a and b, below)	\$	\$
a. Total AFDC with Federal-State-County participation	\$	\$
b. County supplemental: (1) in cash \$ _____ (2) in kind \$ _____	\$	\$
c. Child support collections: (1) FG \$ _____ (2) U \$ _____		

PART D. SPECIAL INFORMATION

	a. INTRAPROGRAM STATUS CHANGE	b. INTERCOUNTY TRANSFER
12. Number of requests determined ineligible during the month		
13. Number of overdue reinvestigations at the end of month		

PART E. QUARTERLY INFORMATION ON THE PROCESSING OF APPLICATIONS

NOTE: Items 14 through 15, Column 1, must agree with the sum of the corresponding items in PART A. for the three monthly reports of the quarter.

	NUMBER OF APPLICATIONS (1)	LENGTH OF TIME	
		45 DAYS OR LESS (2)	MORE THAN 45 DAYS (3)
14. Time elapsed from date of application or request for restoration (Report quarterly only-Mar., June, Sept., Dec.) ...			
a. Pending from prior quarter			
b. Received during quarter.....			
c. Disposed of during quarter (Sum of (1), (2) & (3), below)			
(1) Approved			
(2) Denied			
(3) Otherwise disposed of (cancellations & withdrawals)			
15. Applications and requests for restoration pending at end of quarter (Sum of 14a + 14b — 14c)			

PART F. TO BE USED ONLY ON INSTRUCTIONS FROM THE DEPARTMENT OF SOCIAL SERVICES

16.
17.
18.

REPORT PREPARED BY	TELEPHONE ()	DATE
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AID TO FAMILIES WITH DEPENDENT CHILDREN — FOSTER CARE (FC) CASELOAD MOVEMENT AND EXPENDITURES REPORT

DEPARTMENT OF SOCIAL SERVICES
STATISTICAL SERVICES BRANCH
744 P STREET, MAIL STATION 12-81
SACRAMENTO, CALIFORNIA 95814

STATE USE 2	COUNTY
FOR MONTH ENDING	MONTH / DAY / YEAR

PART A. APPLICATIONS FOR AID AND REQUESTS FOR RESTORATION

1. Pending from last month (Item 5 last month, or explain)
2. Received during the month (Sum of a and b, below)
- a. Applications
- b. Requests for restoration
3. Total during the month (Sum of 1 and 2)
4. Disposed of during month (Sum of a, b, and c, below)
- a. Approved (Sum of (1) and (2))
- (1) For AFDC-FC (Same as sum of 7a and 7b)
- (2) For Emergency Assistance-Foster Care (Do not include in 7a or 7b)
- b. Denied
- c. Other dispositions (Cancellations and withdrawals)
5. Investigation proceeding at end of month (3 minus 4)

PART B. AFDC — FC CASELOAD

CHILDREN

6. Children brought forward from last month (Item 10 last month or explain)
7. Added during month (Sum of a through e)
- a. Applications approved
- b. Restorations
- c. Transfers from other counties
- d. Intraprogram status change (1) from FG or U segments
- (2) from medically needy
- (3) from Emergency Assistance
- e. Other approvals
8. Total (Sum of 6 and 7, above; also a and b, below)
- a. Received AFDC-FC (families ¹)
(Same as sum of 12 and 13, Cois. 1 and 2)
- b. Did not receive AFDC-FC
9. Terminated during month (Sum of a through c)
- a. Transfers to other counties
- b. Transfers to AFDC-FG/U (Sum of (1) and (2))
- (1) From Federal FC status
- (2) From Nonfederal FC status
- c. All other AFDC-FC terminations
10. Children carried forward to next month (8 minus 9)

PART C. NET EXPENDITURES

11. Total net expenditures for FC (Sum of a + b - c (1) - c (2))
- a. Foster family homes
- b. Group home placements
- c. Child support collections: 1) Federal \$ (2) Nonfederal \$

TOTAL (Round to nearest dollar)

\$ _____
\$ _____
\$ _____

PART D. SPECIAL INFORMATION

12. AFDC-FC children in foster family homes
13. AFDC-FC children in group home placements

NONFEDERAL AFDC—FC	AFDC—FC WITH FEDERAL PARTICIPATION		
	CHILDREN (1)	CHILDREN (2)	FAMILIES ² (3)
			AMOUNT ³ (4)
			\$
			\$
		a. INTRAPROGRAM STATUS CHANGE	b. INTERCOUNTY TRANSFER

14. Number of requests determined ineligible during the month
15. Number of overdue reinvestigations at end of month

PERSON TO CONTACT REGARDING THIS REPORT	TELEPHONE NUMBER ()	DATE PREPARED
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1. Number of families represented by the children reported in Item 8a. Complete for the months of March and September only
2. Number of families represented by the children reported in Items 12 and 13, Column 2. See instructions for footnoting duplicate families
3. Exclude expenditures for nonfederal AFDC-FC children

This report is to be received on or before
the eighth working day of the calendar
month following the report month.

Send one copy to:

State Department of Social Services
Statistical Services Branch
744 P Street, Mail Station 12-81
Sacramento, CA 95814

AID TO FAMILIES WITH DEPENDENT CHILDREN — EMERGENCY ASSISTANCE CASELOAD MOVEMENT AND EXPENDITURES REPORT

		NAME OF COUNTY			
		FOR MONTH ENDING:	MONTH	DAY	YEAR
PART A. CASELOAD		EA—UP		EA—FC	
1. Cases brought forward from last month (Item 5 last month or explain)					
2. Cases added during month (Col. 1 same as CA 237 FG/U 4a (2); Col. 2 same as CA 237 FC 4a (2) or explain in a footnote)					
3. Total cases open during month (Sum of 1 + 2, above; also a + b below)					
a. Cases receiving cash grant					
(1) Children in Item 3a (For FC Col., 3a(1) will equal 3a)		()		()	
(2) Adults in Item 3a		()			
b. Did not receive Emergency Assistance					
4. Terminated or changed in status during month (Sum of a + b, below)					
a. Terminated without transfer to AFDC FG/U or FC					
b. Intraprogram status change to AFDC-FG/U or AFDC-FC status					
5. Cases carried forward to next month (3 minus 4)					
PART B. NET EXPENDITURES		<i>(Round to nearest dollar)</i>			
6. Total net expenditures for Emergency Assistance		\$ _____		\$ _____	
PART C. OTHER <i>(These items to be used upon instructions from SDSS)</i>					
7.					
8.					
9.					
REPORT PREPARED BY		TELEPHONE NO.		DATE	
		()			